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Roll No.

Total No. of Pages : 02

Total No. of Questions : 09

B.Com(Hons) (2018 & Onwards) (Sem.-1)
BUSINESS ORGANIZATION AND MANAGEMENT
Subject Code : BCOM-101-18
M.Code : 75090

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTIONS TO CANDIDATES :

1. SECTION-A is COMPULSORY consisting of TEN questions carrying TWO marks each.
2. SECTION-B consists of FOUR Sub-sections : Units-I, II, III & IV.
3. Each Sub-section contains TWO questions each, carrying TEN marks each.
4. Student has to attempt any ONE question from each Sub-section.

SECTION-A

1. Write short notes on :

- a) Staffing.
- b) Administration.
- c) MBO.
- d) Ethical Dilemma.
- e) Differentiate between Authority and responsibility.
- f) Line and Staff Authority.
- g) Morale and productivity
- h) Autocratic Leadership.
- i) Cost consideration.
- j) Span of control.

SECTION-B

UNIT-I

2. Discuss various functions of management in detail.
3. "Human relations approach weakens the role of management in achieving organisational goals". Comment.

UNIT-II

4. Define Benefits and weakness of MBO.
5. Discuss various techniques of Decision-making.

UNIT-III

6. Describe the meaning and nature of accountability.
7. Discuss various types and techniques of Co-ordination.

UNIT-IV

8. "Motivation is an instinct or inner urge to respond to a work situation". Explain.
9. What role does control play in modern management?

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SECTION-A

l. Answer briefly :

- a) Skills of management
- b) Scientific selection and training
- c) Nature of planning
- d) Business ethics
- e) Principles of organising
- f) Accountability
- g) Line and staff relationship
- h) In-depth interview
- i) Motivational factors of Herzberg's theory
- j) Types of control

SECTION-B

UNIT-I

2. Briefly explain various forms of business organisation.
3. Explain Fayol's principles of management.

UNIT-II

4. What is the need for business forecasting? Explain the techniques of business forecasting.
5. Discuss the concept of social responsibility of business. What is its importance?

UNIT-III

6. Explain different bases for departmentation.
7. What are the determinants of decentralisation of an organisation? Explain.

UNIT-IV

8. Explain Theory X and Theory Y of motivation.
9. Explain the concept of Span of Control and write its significance.

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B.Com(Hons) (Sem.-1)

BUSINESS ORGANIZATION AND MANAGEMENT

Subject Code : BCOM 101-18

M.Code : 75090

Date of Examination: 14-12-2023

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTIONS TO CANDIDATES :

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4. Student has to attempt any **ONE** question from each Sub-section.

SECTION-A

1. **Write a note on :**
 - a) How do you define the term **management**?
 - b) What is **quantitative approach of management**?
 - c) What are the responsibilities of **first line managers**?
 - d) Define **social responsibilities**.
 - e) Difference between **policy and strategy**.
 - f) Define **planning process**.
 - g) What is the process of **MBG**?
 - h) What is **staffing**?
 - i) How do you define **skill**?
 - j) Describe **forecasting**.

SECTION-B

UNIT-1

2. Compare and contrast Systems approach and contingency approach
3. Discuss the various forms of Organisation

UNIT-II

4. "Decision making is the primary task of management." Discuss this statement and explain the process of decision making.
5. What is Ethic? Describe the issues and ethical dilemma.

UNIT-III

6. What is meant by Delegation of Authority? What is over delegation & under delegation?
7. What is Organisational Structure? Explain the functions of Organisation Structure. What is the importance of the organisation?

UNIT-IV

- 8 What are Herzberg's hygiene and motivational factors? How can managers use them to motivate workers?
- 9 Describe the nature of control and state its various elements. Why is control needed in management?

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B.Com(Hons) (Sem.-1)

BUSINESS ORGANIZATION AND MANAGEMENT

Subject Code : BCOM101-18

M.Code : 75090

Date of Examination:18-12-2024

Time : 3 Hrs.

Max. Marks : 60

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SECTION-A

1. Write short notes on:

- a) Define Staffing.
- b) What is CSR?
- c) What do you mean by formal organisation?
- d) Define Morale and Productivity.
- e) Define Theory Y.
- f) Write the hierarchy of Maslow's need theory.
- g) Explain the term "gang plank".
- h) Define Delegation.
- i) What are various hygiene factors of motivation?
- j) Define administration.

SECTION-B

UNIT-I

2. Discuss various functions of management in detail.
3. Explain Peter F. Drucker's contribution to contemporary management thought.

UNIT-II

4. Explain the process and utility of MBO programme in organisation.
5. Why CSR is compulsory for an organisation? Also explain factors affecting it.

UNIT-III

6. Describe the meaning and nature of accountability.
7. Explain various types of organisation structures prevailing in Indian scenario. Give suitable examples.

UNIT-IV

8. "Motivation is an instinct or inner urge to respond to a work situation". Explain.
9. Write short note on :
 - a) Factors affecting Span of Control.
 - b) Vroom's Expectancy model.

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**B.Com(Hons) (Sem.-1)
BUSINESS ORGANIZATION AND MANAGEMENT**

Subject Code : BCOM101/18

M.Code : 75090

Date of Examination : 12-06-2024

Time : 3 Hrs.

Max. Marks : 60

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SECTION-A

1. Write short notes on :

- a) What do you understand by business ethics? Give example.
- b) What do you understand by the term 'Esprit de corps'?
- c) What do you understand by MBO?
- d) Differentiate between line and staff authority.
- e) Differentiate between Theory X and Theory Y.
- f) Explain the term 'Gang plank'.
- g) What do you understand by the term 'Unity of Command'?
- h) What are various hygiene factors of motivation?
- i) Explain the highest level need in Maslow's need hierarchy theory.
- j) Explain any three types of internal recruitment techniques.

SECTION-B

UNIT-I

2. 'Management is getting things done through others'. Comment on this statement.
3. Explain how effective management of operations is done in case of a Sole Proprietorship?

UNIT-II

4. Briefly discuss the nature of planning. Is planning economic. Also, point out various limitations of planning.
5. Which ethical dilemmas a business may have to face while exercising its operations? How can a manager effectively overcome these?

UNIT-III

6. 'Co-ordination is a thread that binds whole of the organization'. Comment on this statement while explaining its various techniques.
7. Explain various types of organizational structures prevailing in Indian scenario. Give suitable examples.

UNIT-IV

8. 'Control is all pervasive function in management'. Do you agree with this statement? Justify your answer.
9. Write short notes on following :
 - a) Vroom's expectancy model.
 - b) Factors affecting span of control.

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B.Com. (Hons) (Sem.-1)

BUSINESS ORGANIZATION AND MANAGEMENT

Subject Code : BCOM 101-18

M.Code : S75090

Date of Examination : 18-01-2025

Time : 3 Hrs.

Max. Marks : 60

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SECTION-A

- 1. Explain briefly:**
- a) Is management an art or science?
 - b) Define scientific management.
 - c) What are the essential skills of the manager?
 - d) What do you understand by business ethics?
 - e) Mention Line v/s Staff functions.
 - f) Enlist the differences between delegation and decentralization.
 - g) What are the different types of plans?
 - h) Distinguish between formal and informal organization.
 - i) What is need hierarchy theory?
 - j) Differentiate between the recruitment and selection.